

**ANTIGUA AND BARBUDA**



**INTERNATIONAL LIMITED LIABILITY COMPANIES ACT (PRESCRIBED FORMS)  
REGULATIONS, 2024**

**STATUTORY INSTRUMENTS**

**2024, No. 45**

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**INTERNATIONAL LIMITED LIABILITY COMPANIES ACT (PRESCRIBED FORMS)  
REGULATIONS, 2024**

**ARRANGEMENT OF REGULATIONS**

**REGULATION**

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**ANTIGUA AND BARBUDA**

**INTERNATIONAL LIMITED LIABILITY COMPANIES ACT (PRESCRIBED FORMS)  
REGULATIONS, 2024**

**STATUTORY INSTRUMENTS**

**2024, No. 45**

**INTERNATIONAL LIMITED LIABILITY COMPANIES ACT (PRESCRIBED FORMS) REGULATIONS, 2024, made in exercise of the powers contained in section 97 of the International Limited Liability Companies Act 2007.**

**1. Citation**

These Regulations may be cited as the International Limited Liability Companies Act (Prescribed Forms) Regulations, 2024

**2. Interpretation**

In these Regulations, “the Act” means the International Limited Liability Companies Act 2007, No. 20 of 2007.

**3. Prescribed form for section 18A – Annual Attestation report on beneficial ownership and control**

The prescribed form required to be used pursuant to section 18A of the Act shall be in First Schedule to these Regulations.

**4. Prescribed form for section 18B – Filing change of information form**

The prescribed form required to be used pursuant to section 18B of the Act shall be in Second Schedule to these Regulations.

**FIRST SCHEDULE**  
**ANNUAL ATTESTATION REPORT FORM**

(Regulation 3)

	<b>Antigua and Barbuda Financial Services Regulatory Commission</b>
THE INTERNATIONAL LIMITED LIABILITIES COMPANY ANNUAL ATTESTATION OF BENEFICIAL OWNERSHIP <small>Section 18A the International Limited Liability Companies Act, 2007</small>	
<b>GENERAL INFORMATION</b>	
In accordance section 18A of the International Limited Liability Companies Act, 2007 ("the Act"), a manager shall submit annually an attestation report to the registered agent on beneficial ownership and control of the company.	
<b>SECTION I COMPANY INFORMATION</b>	
Name of ILLC:	<input type="text"/>
Registration Number:	<input type="text"/>
Annual Attestation for the year ending:	<input type="text"/>
<b>ANNUAL ATTESTATION ON BENEFICIAL OWNERSHIP AND CONTROL</b>	
<b>SECTION II PARTICULARS</b>	
<i>Beneficial owner refers to the natural person(s) who ultimately owns or controls a customer and/or, the natural person on whose behalf a transaction is being conducted and/or, those persons who exercise ultimate effective control over a legal person or arrangement. Reference to "ultimately owns or controls" and "ultimate effective control" refers to situations in which ownership/control is exercised through a chain of ownership or by means of control other than by direct control."</i>	





**SECTION III  
DECLARATION**

I declare that the information listed on this document is true and correct to the best of my knowledge.

Name of Authorized Signatory

Signature

Date

Please forward completed form with any supporting material to:

**Manager of IBCs & CMTSPs**

**Financial Services Regulatory Commission**

P.O. Box 2674, St. John's, Antigua

**Tel:** (268) 481-1194 • **Fax:** (268) 463-0422


**Email:** [registryandCMTSP@fsrc.gov.ag](mailto:registryandCMTSP@fsrc.gov.ag)

**Website:** <http://www.fsrc.gov.ag>



**SECOND SCHEDULE**  
**NOTICE OF CHANGE OF INFORMATION FORM**

(Regulation 4)



**Antigua and Barbuda**  
**Financial Services Regulatory Commission**

THE INTERNATIONAL LIMITED LIABILITY COMPANIES ACT, 2007 (Section 18B)  
NOTICE OF CHANGE

A company shall file with the Commission a notice of change of –

- a) the name and address of any new shareholder;
- b) the name and address of any shareholder who has an increase in the percentage of shares in the company and the new percentage of shares which the shareholder now owns;
- c) the name and address of any new person who controls the company acting directly or indirectly, and acting individually or jointly;
- d) the name of any new director and/or officer;
- e) the name and address of any other new natural person exercising ultimate effective control over the company;
- f) the name of any new nominator;
- g) the address of the registered office of the company; and
- h) any other information which the Commission may require from time to time.

A notice of change must be filed with the Commission no later than fourteen (14) days from the date of the change.  
A notice of change must be filed in the prescribed form.

A company that fails to file a notice of change, in accordance with the Act, is liable for the payment of penalties as follows:

- (a) if the change is filed after the 15 business days but within 30 business days, a penalty of US\$50.00, plus the regular filing fee.
- (b) if the change is made after 30 business days but within 60 business days – a penalty of USD100.00, plus the regular filing fee.
- (c) if the change is filed after 60 business days but within 90 business days a penalty of US\$200 plus the regular filing fee.
- (d) after 90 business days a penalty of US\$500 plus the regular filing fee.

The form can be downloaded from our website in Adobe Acrobat format and can be completed by entering information directly into the form. Alternatively, the form can be printed and completed with the use of a typewriter. Any information provided on additional sheets must be signed and dated. Where there is a question which is not applicable, please write "N/A" beside the question. All dates should be completed in the form: Day/Month/Year.

We hereby file a Notice of Change, in accordance with the International Limited Liability Companies Act, 2007.

<b>1. Date of Notice:</b>	<input style="width: 100%;" type="text"/>
<b>SECTION: I DETAILS OF CORPORATE MANAGEMENT &amp; TRUST SERVICE PROVIDER (CMTSP/Trustee)</b>	
<b>2. Name and address of Corporate Management and Trust Service Provider:</b>	
Contact Person:	<input style="width: 100%;" type="text"/>
Name of CMTSP:	<input style="width: 100%;" type="text"/>
Licence Number:	<input style="width: 100%;" type="text"/>





<b>SECTION III DECLARATION</b>		<input type="checkbox"/>
I declare that the information listed on this document is true and correct to the best of my knowledge.		
<b>SECTION: VII AUTHORIZATION</b>		
Authorized Name:	<input type="text"/>	Signature: <input type="text"/>
Title:	<input type="text"/>	Date: <input type="text"/>
<b>SECTION: VIII CONTACT DETAILS</b>		
Please forward completed form with any supporting material to: <b>Manager of IBCs &amp; CMTSPs</b> <b>Financial Services Regulatory Commission</b> P.O. Box 2674, St. John's, Antigua <b>Tel:</b> (268) 481-1194 • <b>Fax:</b> (268) 463-0422 <b>Google:</b> <a href="mailto:registry@mfrc.gov.ag">registry@mfrc.gov.ag</a> <b>Website:</b> <a href="http://www.fsrc.gov.ag">http://www.fsrc.gov.ag</a>		

Made this 23<sup>rd</sup> day of May, 2024

**Hon. Gaston Brown,**  
*Minister of Finance and Corporate Governance.*